

# Application for Tenancy

(to be completed by all adult applicants and unaccompanied minors)

## Item

## Item Schedule

### 1. PREMISES DETAILS

Address: .....

Lease commencement date:    /    /    Lease term:    **weeks / fortnights / months / years**

Rent:    per **week / fortnight / month**    Bond:    Holding deposit (if applicable): .....

**Total amount payable on signing of tenancy agreement:** .....

### 2. APPLICANT'S DETAILS

Name: ..... Email: .....

Phone (H): (    )    Phone (W): (    )    Mobile: (    )    Date of Birth:    /    /

Driver's License/18+ card No.: ..... Passport No.: .....

Driver's License/18+ card State: ..... Passport Country: .....

Health Care Card No.: ..... Pension Card No.: .....

Health Care Card Expiry: ..... Pension Card Expiry: .....

### 3. APPLICANT'S HISTORY

#### 3.1 Current Address:

Period of Occupancy: ..... Situation: **Renting / Owned / Other** Other Situation: .....

Landlord/Agent Details (if applicable) Name: ..... Phone: (    )

Rent: ..... Payment Period: **Weekly / Fortnightly / Monthly** Reason for leaving: .....

#### 3.2 Previous Address (if applicable):

Period of Occupancy: ..... Situation: **Renting / Owned / Other** Other Situation: .....

Landlord/Agent Details (if applicable) Name: ..... Phone: (    )

Rent: ..... Payment Period: **Weekly / Fortnightly / Monthly** Reason for leaving: .....

3.3 Have you ever been evicted from a premises?     Yes     No

3.4 Are you currently in debt to any landlord or agent?     Yes     No

### 4. APPLICANT'S EMPLOYMENT

(NOTE: If either occupation is self employment please provide a statement of income from your accountant or tax returns)

#### 4.1 Current Occupation:

Employment Type: ..... Duration: ..... Weekly Income: .....

Employer/Business Name & ACN/Centrelink Details: .....

Address: ..... Contact: ..... Phone: (    )

#### 4.2 Previous Occupation:

Employment Type: ..... Duration: ..... Weekly Income: .....

Employer/Business Name & ACN/Centrelink Details: .....

Address: ..... Contact: ..... Phone: (    )

#### 4.3 Student at:

Course name: ..... Duration: .....

### 5. LANDLORD / AGENT

Name: **About Town Real Estate Pty Ltd**    ABN: .....

Address: **Arthur House, 48 Gregory Street**    Phone: **(07) 4772 5252**

**North Ward QLD 4810**    Fax: **(07) 4772 5241**

Email: .....    Mobile: (    )

### 6. UTILITY CONNECTION



• FREE Utility Connection Service  
• ONE simple phone call, NO obligation  
• Just tick the box and On The Move will contact you

YES – I would like On The Move to contact me to arrange my utility connections

Other Utility connection provider: .....

Yes please contact me to arrange my utility connections

**7. OCCUPANTS**

Number of Adults: ..... Number of Dependents: .....  
Full name/s of adult/s and unaccompanied minor/s to reside on the Premises:  
1. .... 3. ....  
2. .... 4. ....

**8. REFEREES (All Referees should not be related to you)**

**Business Referee 1:** ..... Phone: ( ) ..... Relationship: .....  
**Business Referee 2:** ..... Phone: ( ) ..... Relationship: .....  
**Personal Referee 1:** ..... Phone: ( ) ..... Relationship: .....  
**Personal Referee 2:** ..... Phone: ( ) ..... Relationship: .....

**9. EMERGENCY CONTACT**

**Note: This information is required in case we need to contact you as a matter of urgency arising from your tenancy and your normal contact details are not responding.**

**Next of Kin:** ..... Phone (H): ( ) .....  
Address: ..... Phone (W): ( ) .....  
..... Mobile: ( ) .....  
**Other:** ..... Phone (H): ( ) .....  
Address: ..... Phone (W): ( ) .....  
..... Mobile: ( ) .....

**10. PETS**

Type/Breed: ..... Number: .....

**11. USE OF PREMISES**

Will the Premises be used for business purposes:  Yes  No

**12. SIGNATURES**

**Applicant's Signature:** ..... **Agent's Signature:** .....  
**Date:** ..... / ..... **Date:** ..... / .....

**Terms of Application**

**1. Declaration**

- 1.1 The Applicant declares:
  - (1) that all the above details are true and correct,
  - (2) that the Agent is authorised to cross reference relevant detail against the listed references and check through any reference check organisation that the Agent may be affiliated with,
  - (3) not to be bankrupt or insolvent.

**2. Applicant Agrees**

- 2.1 The Applicant agrees that:
  - (1) they have inspected the Premises in Item (1) and accept its condition.
  - (2) on acceptance of this Application by the Landlord being notified to the Applicant, verbally or in writing, the Applicant will rent the Premises from the Landlord under a Tenancy Agreement drawn up by the Agent and, upon the signing of the Tenancy Agreement, pay the Bond and Rent amounts in Item (1) by a method acceptable to the Agent. Such payments to be Cleared Funds prior to occupancy.
  - (3) the Applicant will sign the Tenancy Application forthwith upon presentation of the same by the Agent.
  - (4) this Tenancy Application, unless accepted, creates no contractual or legal obligations between the parties.
  - (5) the Applicant understands that the Agent/Landlord is not required to give an explanation to the Applicant for any application not approved.
- 2.2 On the signing of this Tenancy Application the Applicant may be required to pay a holding deposit:
  - (1) if the Tenancy Agreement is entered into the holding deposit must be applied in payment in whole or in part of the Rental Bond and rent.
  - (2) if the Applicant's application is accepted and the Applicant does not enter into the Agreement the holding deposit will be forfeited to the Landlord.

(3) if the Tenancy Application is not accepted the holding deposit will be refunded.

**3. Utility Connection Service**

Where *On The Move* or another utility connection service arranges services on your behalf, the Applicant's consent to disclosure of personal information for the purpose of connecting or disconnecting utility services. The Agent, *On The Move* or other provider does not accept responsibility for any delay, failure or loss that may occur if a requested utility service is not connected. The Agent, its employees and *On The Move* may receive a benefit in relation to the connection of the service. The Agent may receive your new phone number for contact purposes unless you specifically request this not to happen. The service provided by *On The Move* is a free service, however standard utility connection fees or bonds may apply as part of services provided by the utility provider. If *On The Move* has not contacted you within 24 hours of the application being submitted, it is the Applicant's responsibility to contact *On The Move* on 1300 850 360 to arrange connections. Please note that your referral to a utility connection provider has no effect on your Application for this rental property.

**4. Privacy Statement**

The Agent collects and uses personal information obtained from you as the Applicant to provide the services required by you or on your behalf. You as the Applicant agree the Agent may collect, use and disclose your personal information in accordance with and subject to the *Privacy Act 1988 (CTH)* for (where applicable) marketing, sales promotion and administration and as required for legislative and regulatory requirements relating to promotion administration and use of the Agents products and services. If you have opted to use a utility connection service, you consent to the disclosure of the information contained within this Application to *On The Move Australia Pty Ltd* (ABN 24 634 310 965) or another utility connection provider for the purpose of enabling the connection and or disconnection of your services. Without provision of certain information the Agent may not be able to act effectively or at all on the Principal's behalf. The Applicant has the right to request the Agent provide details of such information and also correct any inaccurate or out of date information.